

# Buyer

## The Opportunity

At Gesswein, we're on a mission to help jewelers and manufacture's achieve better results—with precision tools, advanced technology, and hands-on training. As a Buyer you will manage end-to-end purchasing activities to support Sales and Operations so we can service our customers.

You are the right person if you are driven to optimize inventory, strengthen vendor relationships, and work in a team environment. This role requires knowledge of Purchasing core concepts, excellent communication skills, and teamwork.

## What You'll Do

- Management of optimal inventory levels to achieve company goals and directives
- Create, track, and maintain purchase orders from creation to receipt
- Establish and maintain strong business relationships with vendors
- Negotiate favorable terms to support financial performance
- Maintain up-to-date product and vendor pricing information in ERP system
- Create, maintain and adjust replenishment parameters for items in ERP and inventory systems

## Training

You'll start with a structured 3-month training program alongside our experienced Purchasing team and Director of Supply Chain

## What We're Looking For

- 4-years' experience in Supply Chain roles
- Proven record of inventory management and negotiation skills
- Clear communicator with strong organizational skills
- Ability to learn new IT Platforms quickly, such as ERP, Excel, and email

## Benefits

- Competitive salary
- Health, dental & vision insurance
- 401(k)
- Paid time off and holidays
- A supportive, skilled team that values your growth

## To Apply

Please email [careers@gesswein.com](mailto:careers@gesswein.com) with your resume.